

The Cedar County Fair  
Minutes  
November 9, 2022

November Monthly Meeting was called to Order by Brian Neuberger (President) at 7 PM at the fair office.

**Board Members Present:**

Chapman, Lynn	Light, Tom	Schroeder, Doug
Doerscher, Dean	Licht, Kevin	Shinker, Dave
Edge, Patti	McCleary, Evan	Siders, Kim
Fitzgerald, Kyle	Miller, Lori	Smith, Craig
Jackson, Jenny	Neuberger, Brian	
Ketelsen, Ed	Slach, Chris	

**Board Members Absent:** Schiele, Lance

**Guest Recognition:** Tom Wagner: Membership recap  
Brad Gaul, Cedar County Supervisor: Mtg with Supervisors in Dec for funding.  
Kelli Crock: Andrew Lorenzen:

**Correspondence:** Harvest Dinner

**Approval of Minutes for October Monthly Meeting:** Lynn Chapman made a motion to approve the minutes of the October Monthly meeting. Kevin Licht seconded the motion. Motion Carried.

**Financial, Bylaws, Insurance & Grants Committee Report**

- Goal #1: Explore grant opportunities to the fullest with the aid of our 501c (3) designation
- Goal #2: Continue to maintain event report as they occur. (P/L statement)
- Goal #3: Continue to Present a quarterly report to the board in a timely manner.
- Goal #4: Examine monthly billing/invoices so an accurate and concise report can be given at the monthly board meetings.
- Goal #5: Maintain our insurance policies in the best interest of the Fair Association.

**Financial Report:**

General Fund ending balance \$ 9869.07  
Mathews Account ending balance \$22094.46  
Liberty Savings ending balance \$ 823.64  
Total Cash Assets \$ 32787.17  
Liabilities Electrical Project \$8060.03  
Liabilities Grandstand Project \$54147.19

**Approval of Financial Report:** Kim Siders made the motion to approve financial report. Craig Smith seconded the motion. Motion carried.

**Budget review: Kim Siders made the motion to approve Budget. Kyle Fitzgerald seconded the motion. Motion carried.**

**Partnerships Committee Report:**

- Goal #1: Increase Number of partners to 175
- Goal #2: Increase Partnership Income to \$60,000
- Goal #3: Update Mailing List and include more e-mail addresses.
- Goal #4: Update “in Kind” partner program
- Goal #5: Streamline processes for the partnership program.

**Promotions, Special Attractions, Recruitment, and Volunteers Committee Report:**

- Goal #1: Promotions – To Use the social media, website, and paid advertising venues to increase the visibility of all events held at the fairgrounds in a timely fashion.
- Goal #2: Special Attractions – To have all contracts signed and in place before March 1<sup>st</sup> and to Increase “free activities” during the fair to at least one activity a day.
- Goal #3: Recruitment – To increase the number of volunteers to help with work nights by 5 people per night and increase fair volunteers by 10 people per day.
- Goal #4: Volunteers – To implement the use of an online sign-up program for all volunteers to use for the fair activities.

**Maintenance, Repairs and Events Prep Committee Report:**

- Work With Capital Improvements committee to complete Goal #3.

**Concessions, Rentals, Vendors and Camping Committee Report:**

- Goal #1:
- Goal #2:

Rentals – this weekend, next week daily rental, rotary banquet, Nov 19 is Schmidt event (fair board invited). Black Friday rental.

Shooting Stars group wants to use Mathews in January and February Lynn will get back with them about winter dates and weekend rentals conflicts.

CCFP Wants to discuss holiday light display for next year. They will be contacting us after the first of the year to discuss.

New Year’s Eve Bash – meetings will be scheduled shortly.

**Livestock, Livestock Buildings and Open Shows Committee Report:**

- Goal #1: 3 New sheep pens ordered
- Goal #2: Curtain on Cattle Show Arena in progress
- Goal #3: Fix Roof & Electrical in Hog Barn
- Goal #4: Pens in Hog Barn
- Goal #5: Signage for Vet

**Capital Improvements Committee Report:**

- Goal #1: Finish Office – working with Arlan
- Goal #2: Complete Historical Building project on accordance with Historical Society – working on this.

- **Goal #3: Work on the following Jobs (collaborating with other committees)**
  - Move Dirt in NW Corner – dirt will be used for upcoming horse arena project
  - Finish work between the office and the Lions Building – bid from Leeper approved.
  - Tin On Hog Barn: electrical repair in hog barn – working on it.
  - Put Security light at NW entrance - see above (ICAP Grant)
  - Repair High Tensile Fence – Jay Proesch will donate materials to replace fence between pits and horse / camping area.
  - Catch Fence on Racetrack (with Ryan Duhme) – Race Committee will continue working on this.
  - 3 more pens in sheep barn - ordered
  - Fix Hydrant North of cattle barn – Duston will work on this.
  - Eve Spouts on New cattle barn – Doug will oversee this.
  - Grind Stumps – Ed will take care of this.
  - Pit concessions floor – done

**Capital Improvements:** Meeting was held about horse arena project. Rob B. is going to take care of spearheading the project to make arena bigger, fix drainage and lights. Project will be completed by April.

**Cattle arena Footing** - going to try some things.

**Cattle Barn Eaves** - going to try some things.

**Trim in office** will be finished this winter.

**Historical Building:** Project is on hold until some other projects are paid off.

**4-H and Extension Center Report:** County council met – they would like to put a basketball court on the grounds possibly by exhibits building. Discussion happened with some different ideas- Including using portable hoops and the Pavilion.

**FFA Report:** Evan McCleary going to work with chapters to increase involvement.

**Other Business:** Fair Conference in December.

**Office computer issues:** Lynn Chapman made motion to purchase new office computer with a cost up to \$1000. Kevin Licht seconded the motion. Motion carried.

**Adjournment:** Dave Shinker made a motion to Adjourn; Evan McCleary seconded the motion. Motion Carried.

Minutes Approved on \_\_\_\_\_ Dec 14, 2022\_\_\_\_\_



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Kim Siders, Secretary



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Brian Neuberger, President