

The Cedar County Fair
Minutes
October 12, 2022

October Monthly Meeting was called to Order by Brian Neuberger (President) at 7:02 PM at the fair office.

Board Members Present:

Chapman, Lynn
Davidson, Bob
Doerscher, Dean
Fitzgerald, Kyle
Haub, Molly
Ketelsen, Ed

Licht, Kevin
McCleary, Evan
Miller, Lori
Neuberger, Brian
Pruess, Dana

Schroeder, Doug
Shinker, Dave
Siders, Kim
Smith, Craig

Board Members Absent:

Slach, Chris

Schiele, Lance

Guest Recognition: Tom Wagner: Membership report.

Brad Gaul, Cedar County Supervisor: Courthouse roof is done. Road Gravel is done. Towers are going up.

Correspondence: "Thank You" cards received from Harmony Hustlers 4-H Club, Mya & Levi Bodecker (Sugar Creek Challengers), and a third thank you card from Inland 4-H Club. Received invite from West Branch FFA to the annual harvest dinner that is being held November 19. RSVP is requested – the invite is posted on the bulletin board.

Approval of Minutes for September Monthly Meeting: Kevin Licht made a motion to approve the minutes of the September Monthly meeting. Bob Davidson seconded the motion. Motion Carried.

Financial, Bylaws, Insurance & Grants Committee Report

- Goal #1: Explore grant opportunities to the fullest with the aid of our 501c (3) designation
- Goal #2: Continue to maintain event report as they occur. (P/L statement)
- Goal #3: Continue to Present a quarterly report to the board in a timely manner.
- Goal #4: Examine monthly billing/invoices so an accurate and concise report can be given at the monthly board meetings.
- Goal #5: Maintain our insurance policies in the best interest of the Fair Association.

Financial Report:

General Fund ending balance \$ -12493.96
Mathews Account ending balance \$16239.32
Liberty Savings ending balance \$ 823.64
Total Cash Assets \$ 4569.00

Liabilities Electrical Project \$8060.03
Liabilities Grandstand Project \$54147.19

Approval of Financial Report: Dean Doerscher made the motion to approve financial report. Ed Ketelsen seconded the motion. Motion carried.

Budget review:

Annual Meeting: volunteered for committee to plan annual meeting- Lynn, Kevin, Doug, Kim, Dana.

Partnerships Committee Report:

- Goal #1: Increase Number of partners to 175
- Goal #2: Increase Partnership Income to \$60,000
- Goal #3: Update Mailing List and include more e-mail addresses.
- Goal #4: Update “in Kind” partner program
- Goal #5: Streamline processes for the partnership program.

Nomination Committee:

Promotions, Special Attractions, Recruitment, and Volunteers Committee Report:

- Goal #1: Promotions – To Use the social media, website, and paid advertising venues to increase the visibility of all events held at the fairgrounds in a timely fashion.
- Goal #2: Special Attractions – To have all contracts signed and in place before March 1st and to Increase “free activities” during the fair to at least one activity a day.
- Goal #3: Recruitment – To increase the number of volunteers to help with work nights by 5 people per night and increase fair volunteers by 10 people per day.
- Goal #4: Volunteers – To implement the use of an online sign-up program for all volunteers to use for the fair activities.

Still working on Entertainer. Hoping to have something by November.

Website redesign by Saltech Systems quoted a cost of \$5000. \$2500 is to be paid up front. Maintenance fee \$35 per month, Pricing includes training. Kevin Licht made motion to move forward with website redesign. Kyle Fitzgerald seconded. Motion Carried.

Maintenance, Repairs and Events Prep Committee Report:

- Work With Capital Improvements committee to complete Goal #3.

Need to start winterizing.

Concessions, Rentals, Vendors and Camping Committee Report:

- Goal #1:
- Goal #2:

Rental party coming- tomorrow. Lots of events coming up.

Camping – some workers coming in for camping longer term.

Livestock, Livestock Buildings and Open Shows Committee Report:

- Goal #1: 3 New sheep pens ordered
- Goal #2: Curtain on Cattle Show Arena in progress
- Goal #3: Fix Roof & Electrical in Hog Barn
- Goal #4: Pens in Hog Barn

- Goal #5: Signage for Vet
Curtain for show arena – it has arrived.

Capital Improvements Committee Report:

- Goal #1: Finish Office – working with Arlan
- Goal #2: Complete Historical Building project on accordance with Historical Society – working on this.
- Goal #3: Work on the following Jobs (collaborating with other committees)
 - Move Dirt in NW Corner – dirt will be used for upcoming horse arena project
 - Finish work between the office and the Lions Building – bid from Leeper approved.
 - Tin On Hog Barn: electrical repair in hog barn – working on it.
 - Put Security light at NW entrance - see above (ICAP Grant)
 - Repair High Tensile Fence – Jay Proesch will donate materials to replace fence between pits and horse / camping area.
 - Catch Fence on Racetrack (with Ryan Duhme) – Race Committee will continue working on this.
 - 3 more pens in sheep barn - ordered
 - Fix Hydrant North of cattle barn – Duston will work on this.
 - Eve Spouts on New cattle barn – Doug will oversee this.
 - Grind Stumps – Ed will take care of this.
 - Pit concessions floor – done

Trim in office is supposed to happen this winter.

Horse Arena – a plan needs to be put in place. Committee Meeting will happen shortly.

4-H and Extension Center Report: Ag safety day went well. Market beef weigh is December 17. Rain date Dec. 31.

FFA Report: nothing new

Other Business:

Adjournment: Doug Schroeder made a motion to Adjourn; Dean Doerscher seconded the motion. Motion Carried.

Minutes Approved on ___November 9, 2022_____



Kim Siders, Secretary



Brian Neuberger, President